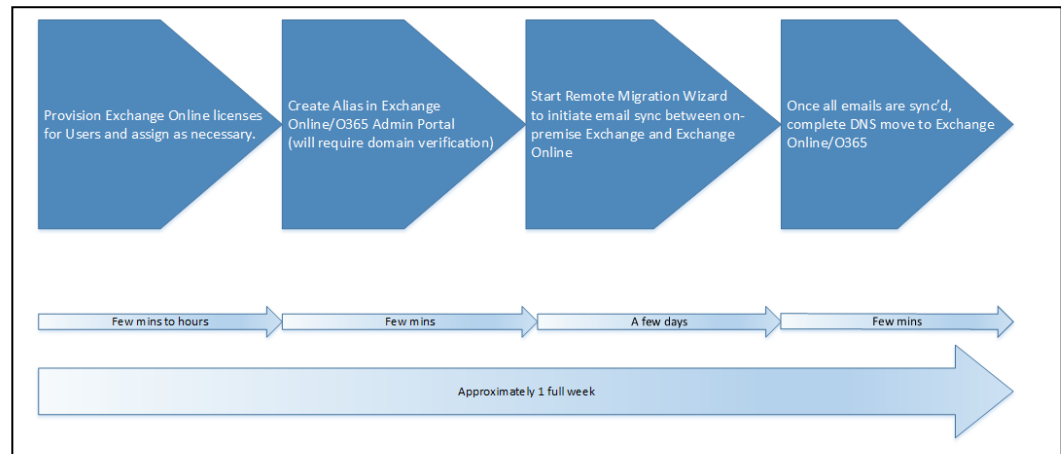


Migration of On-Premise Exchange to Exchange Online

The Process:

The process of migrating your on-premise Exchange to O365/Exchange Online is quite simple. It's a multi-step process:

1. Provision online user licenses as appropriate so that the new users have an Exchange online account
2. Alias created in O365 Admin Center to prepare for final DNS move (so the "universe" knows to send emails to Exchange Online vs on-premise server)
 - a. Will need to "verify" the domain used in the Alias by loading your TXT (or MX) record from your website DNS hosting provider
3. Remote migration wizard started to begin sync of on-premise emails to Exchange Online
 - a. Process usually takes a few days, so good to start in the middle of the week and plan the final cutover for the weekend
4. Once all emails sync'd in step 2, you may complete the final DNS move by adding your MX record to Exchange online



The Timeline:

It's variable depending upon how many email accounts you need to migrate, but it's typically under 1 week.

The Cost:

\$35/mailbox